

# Agenda Item Form

Agenda Date: 08/10/04

Districts Affected: All

Dept. Head/Contact Information: Human Resources, Terry Bond, (915) 541-4509

## Type of Agenda Item:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Resolution                       | <input type="checkbox"/> Staffing Table Changes   | <input type="checkbox"/> Board Appointments                   |
| <input type="checkbox"/> Tax Installment Agreements       | <input type="checkbox"/> Tax Refunds              | <input type="checkbox"/> Donations                            |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer          | <input type="checkbox"/> Item Placed by Citizen               |
| <input type="checkbox"/> Application for Facility Use     | <input type="checkbox"/> Bldg. Permits/Inspection | <input checked="" type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements            | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application                    |
| <input type="checkbox"/> Other _____                      |   |   |

## Funding Source:

- ☐ General Fund  
☐ Grant (duration of funds: \_\_\_\_\_ Months)  
☐ Other Source: \_\_\_\_\_

## Legal:

☒ Legal Review Required      Attorney Assigned (please scroll down): Lupe Cuellar      ☒ Approved      ☐ Denied

Timeline Priority: ☒ High      ☐ Medium      ☐ Low      # of days: \_\_\_\_\_

## Why is this item necessary:

In order to complete the process of transition to a Council-Manager form of government, it is necessary to amend Ordinance 8064 to reflect the changes to the Chief Administrative Officer and Mayor form of government.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

N/A

## Statutory or Citizen Concerns:

None anticipated

## Departmental Concerns:

None anticipated

25:11 PM 5-9 AUG 10



# Human Resources Department

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## MEMORANDUM

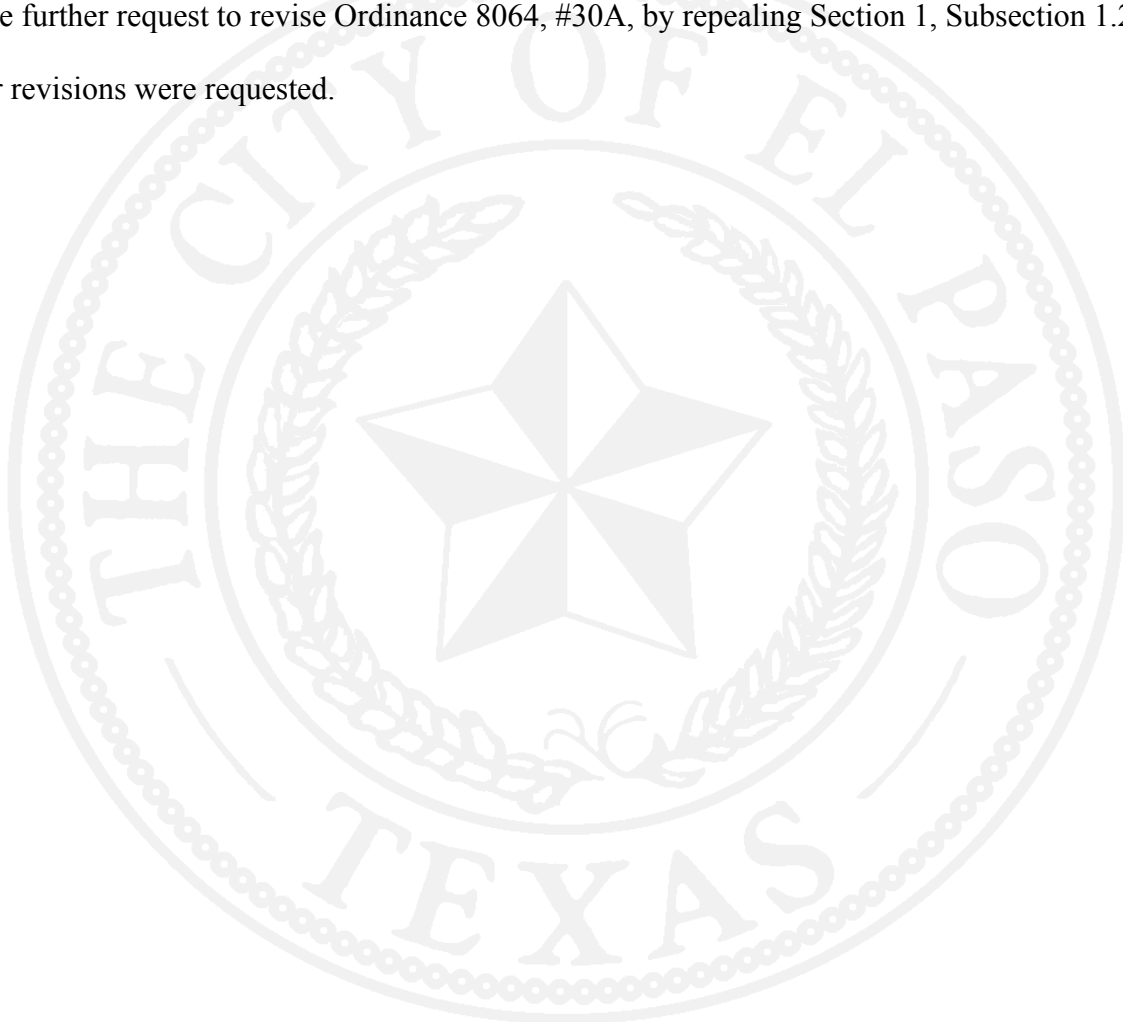
August 30, 2004

**To:** Mayor and Representatives  
**From:** Terry Bond, Director  
**Re:** 8/31/04, City Council agenda items 30 A & 30B

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At the August 24, 2004 City Council meeting, these items were tabled so that the Civil Service Commission could meet and review the proposed revisions to the amendments of these ordinances. At their August 26, 2004 meeting, the Commission reviewed the proposed amendments and revisions, and made one further request to revise Ordinance 8064, #30A, by repealing Section 1, Subsection 1.2.

No other revisions were requested.



**AN ORDINANCE AMENDING ORDINANCE 8064, CLASSIFICATION AND  
COMPENSATION ORDINANCE, TO CHANGE REFERENCES MADE TO THE  
CHIEF ADMINISTRATIVE OFFICER AND MAYOR TO THE CITY  
MANAGER AS NECESSITATED BY THE TRANSITION TO A COUNCIL-  
MANAGER FORM OF GOVERNMENT**

**WHEREAS**, the Citizens of El Paso held a Charter Election in February 2004 and elected for the City to change from a strong Mayor form of government to a City Council-Manager form of government; and,

**WHEREAS**, such transition is to be effective on September 1, 2004; and,

**WHEREAS**, the current Classification and Compensation Ordinance contains many references to acts and requirements currently being performed by either the Mayor or the Chief Administrative Officer and such acts and requirements, as a result of the transition to a Council-Manager form of government, will, as of September 1, 2004, be performed by the City Manager;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF EL PASO:**

1. That Ordinance 8064, Classification and Compensation Ordinance is amended as follows:

**Section 1 Subsection 1.2**

1.2 Repeal

**Section 5 Subsection 5.3 Paragraph E**

E) The City Manager may authorize payment of overtime to those City employees exempted from overtime pay by the preceding subsections. The City employee's department head must submit a written request to the City Manager, with a copy to the Personnel Director, requesting authorization for payment of overtime to an exempted employee. The written request shall state as specifically as possible:

2. Except as herein amended, all provisions of Ordinance 8064, Classification and Compensation Ordinance, remain the same.

3. This ordinance shall take effect September 1, 2004.

*SIGNATURES CONTINUED ON FOLLOWING PAGE*

PASSED AND APPROVED this day of \_\_\_\_\_ August 2004.

THE CITY OF EL PASO

\_\_\_\_\_  
Joe Wardy  
Mayor

ATTEST:

\_\_\_\_\_  
Richarda Duffy Momsen  
City Clerk

APPROVED AS TO FORM:

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Guadalupe Cuellar  
Deputy City Attorney

\_\_\_\_\_  
Terry Bond  
Human Resources Director

APPROVED BY THE CIVIL SERVICE COMMISSION ON \_\_\_\_\_, 2004

By: \_\_\_\_\_  
SECRETARY